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REAL ESTATE COMMISSION

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DOUGLAS E. OLDMIXON, ADMINISTRATOR

Crystal Stowell  
Education Specialist  
Phone (512) 936-3089 FAX (512) 936-3863  
E-mail crystal.stowell@trec.texas.gov

January 16, 2015

Mr. Mark Porter  
Mark Porter Live #0347  
1101 Morgan Lefay Ln  
Lewisville TX 75056

Re: Course Approval

Dear Mr. Porter:

The following course has been approved for the mandatory continuing education (MCE) Elective credit. Please note the expiration date for the course approval.

<b>Course Title:</b>	<b>Clouding Up Your Email in Office365</b>
<b>Course Number:</b>	<b>02-00-027-28227</b>
<b>Effective Date:</b>	February 7, 2015
<b>Expiration Date:</b>	February 28, 2017

The expiration date noted above is valid as long as the provider approval remains current. In the event that the provider approval expires, all courses offered by the provider will also expire and further course offerings should cease.

As a reminder, legal credit will not be awarded for MCE elective credit courses. Instructors should familiarize themselves with the rules pertaining to the MCE program. Of particular relevance to instructors is Section 535.71 and 535.72 of the Rules of the Commission.

Please note the course title and course number. This title and number must be used in all advertising and in all correspondence with TREC. The course number identifies four types of information. The first two digits identify the total number of hours in the course. The second two digits identify the number of legal hours in the course. The three-digit number represents the month and year in which the course expires. The five-digit number is the unique number assigned to each course.

If you have questions regarding your providership do not hesitate to contact an Education Specialist at 512-936-3120.

Sincerely,

A handwritten signature in cursive script that reads "Crystal Stowell".

Crystal Stowell  
Education Specialist